

Position Description

Mental Health Clinician

Position Title:	Mental Health Clinician
Position Number:	N/A
Manager/Supervisor:	Senior Practitioner Mental Health
Division:	Operations
Program:	Primary Health – Mental Health, Child, Youth & Family
Primary Location:	2A Gardeners Road, Bentleigh East, VIC 3165
Other Location:	347 Bay Road Cheltenham
Classification Grade and Level:	Subject to skills and experience
Enterprise Agreement or Award:	Victorian Community Health Sector (Audiologists, Dietitians, Pharmacists & Psychologists) Multiemployer Enterprise Agreement 2018 - 2021
OR	
Enterprise Agreement or Award:	Social and Community Services: Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017
Mode of Employment:	Permanent - Part Time

Better Health Network

Better Health Network (BHN) encompasses more than 22 locations and has over 800 staff work in multi-disciplinary teams to deliver health and disability outcomes. BHN is a responsive and agile community health service, providing a wide range of healthcare, social support, disability, and welfare services for all members of the community.

BHN provides services spanning all periods of life including specialist childhood, youth, and aged care services. In achieving its vision of health and wellbeing for all, BHN is guided by our distinct service principles which include working with people and communities to achieve their health goals, understanding the context in which people live their lives, providing friendly, affordable, and holistic service.

Position Objective

The role of the Mental Health Clinician will be to provide Psychological interventions in accordance with South East Melbourne PHN Operational Guidelines. The Mental Health Clinician will be required to deliver psychological assessment and treatment to people with a mild to moderate mental health condition. Planning and implementation of appropriate follow-up strategies, including referral to other team members or agencies is a required in this role.

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Key Responsibilities

Key Duties as a Mental Health Clinician:

- To provide evidenced based mental health assessment and treatment
 - To provide professional consultations in accordance with SEMPHN Operational Guidelines
 - Where required, provide services to those clients identified as needing more urgent and/or time intensive care
 - To plan and implement appropriate follow-up strategies, including referral to other team members or agencies as required.
 - To complete and maintain client related documentation and administration requirements, as documented in the Accessible Psychological guidelines of SEMPHN, including: Recording of client data in SEMPHN portals and Trakcare
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Organisational Values

All positions are required to follow the BHN values of respect, kindness, accountability, and innovation to guide their actions and behaviours towards employees and clients.

Organisational Responsibilities

All positions are required to:

- Comply with BHN safety policies and procedures including a responsibility to participate in the development of a safe and healthy workplace. All employees must follow safe work practices for their own health and safety, and that of others. This includes ensuring work is undertaken safely and that injuries, accidents, near misses and potential hazards are reported immediately. Managers / Team Leaders must identify, assess, manage, and review risks to the health and safety of employees, contractors, and clients.
- Participate in the established quality and safety systems to ensure that safe high-quality care is always provided to all clients. This includes assisting BHN to maintain quality accreditation standards by identifying and participating in the development and implementation of quality improvement initiatives.
- Ensure a Duty of Care by taking reasonable steps to protect themselves, their colleagues and clients from injury or harm. This includes ensuring that adequate supervision/support is provided to all clients.
- Familiarise themselves with and abide by BHN policies, procedures, values, and Code of Conduct.
- Comply with the principles of equity by promoting gender equality and creating a culture, conditions and practices that are inclusive and equitable for all genders and equity for individuals of diverse backgrounds including those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI+ community to apply.
- Follow legislative responsibilities and compliance requirements (including the child safety standards) for keeping children and families safe with BHN committed to the safety of children and families and ensuring they are protected from abuse, neglect, and violence.

Version 1.1 and current as of February 2023

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Working Relationships

Direct Reports	<ul style="list-style-type: none"> N/A
Internal working relationships include	<ul style="list-style-type: none"> Better Health Network staff Volunteers Students
External working relationships include	<ul style="list-style-type: none"> Stakeholders including clients, cares and customers Other community health centres SEMPHN, API program partners GPs Health professionals Other program partners and associates as required

Key Selection Criteria

Essential Skills & Experience	<ul style="list-style-type: none"> Tertiary qualifications in Psychology, Mental Health Nursing or Mental Health Social Work. Current registration with the Australian Health Practitioner Regulation Authority (AHPRA) or AASW. Experience in the assessment and treatment of adults and young people with psychological challenges in either a medical or community setting. Previous experience in a multi-disciplinary environment. Advanced teamwork skills. Excellent written and verbal communication skills, including reports, letters, & minutes. Experience in using multiple client management systems or capacity to learn these systems quickly Available to work flexible hours
Essential Attributes	<ul style="list-style-type: none"> Demonstrated ability to make appropriate decisions within the professional and ethical guidelines of APHRA and in accordance with the policies and procedures of the Counselling Service Demonstrated knowledge and experience about Client Information Privacy & Confidentiality and Rights of Clients. Demonstrated experience in applying Risk Assessments and Safety Planning with clients who present with any form or level of risk

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Specialist Skills and Knowledge

- Ability to demonstrate knowledge of current evidence-based theoretical psychological approaches in counselling and group work
- Some experience working with CALD communities and use of Interpreters or bilingual skills in counselling/group work sessions

Interpersonal Skills

- Ability demonstrated to work effectively within a multidisciplinary team environment
- Ability to work with other organisations in a consulting capacity, joint assessment & treatment capacity for clients or in relation to community projects
- Demonstrated ability to advocate for resources to meet client's needs

Other Skills

- Experience with Trakcare client management system is desirable
- Experience working in the Community Health sector
- Current Police and Working with Children (Employee) Checks

Qualifications / Registrations Requirements

Compliance

Compliance Responsibilities:

- It is the responsibility of both the Manager and Incumbent(s) of the role to ensure the employee(s) performing the role meet relevant requirements of Professional Standards/Codes of Conduct imposed by AHPRA, National Boards, or under Industry Codes.

Probity checks must be completed as indicated

<input checked="" type="checkbox"/> National Police Check/Criminal Record Check [Mandatory]	<input checked="" type="checkbox"/> Working with Children Check
<input type="checkbox"/> NDIS Worker Screening Check	<input type="checkbox"/> Aged Care statutory declaration
<input checked="" type="checkbox"/> AHPRA Registration or AASW Registration	<input type="checkbox"/> Discipline Specific Vaccination (Flu / Hep B)
<input checked="" type="checkbox"/> Evidence of Right to Work in Australia [Mandatory]	<input checked="" type="checkbox"/> COVID 19 Vaccination(s) [Mandatory]

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Person who completed and authorised the Position Description

Position Title: Senior Practitioner Mental Health

Division/Program: Mental Health

Employee Declaration: I have read, understood, and acknowledge the contents of this Position Description.

Employee Name:

Employee Signature:

Date:
