



## Program Manager – Child, Youth & Family

- Leadership role
- Full time position with a 3 year fixed term contract.
- Generous salary packaging in a not-for-profit health organisation

***An exciting opportunity to lead an existing team and grow our service offering.***

### **About Connect Health and Community**

We provide a range of health promotion and prevention programs, primary health, mental health, dental, gambling support services, volunteering and community services to people of all ages and backgrounds within the community. Our staff are committed to providing quality health care to our community. Our workforce of 150 staff and 200 volunteers are located at our sites in Bentleigh East and Cheltenham.

### **The Role**

Reporting to the Chief of Services, this leadership role will ensure our allied health paediatric and mental health service teams deliver evidence based, financially viable and compliant services in line with quality, funding body, legislative and accreditation standards. The Program Manager, Child Youth and Family has responsibility to support, coach and assist their 2 direct line managers (Senior Practitioners) in the effective management of the program teams.

Our Program Managers are key members of our leadership team who drive service delivery and ensure desired health outcomes for our clients are achieved.

This role will also undertake the development and implementation of our fee for service offering including MBS and NDIS across the organisation.

### **The Child, Youth and Family Team**

There are two teams within the Child Youth and Family program. The Allied Health Paediatric team delivers positive outcomes to children, young people and their families. The Mental Health team provides support and services from our social workers, counsellors and psychologists for clients of all ages. Both services are provided through a variety of modalities including face-to-face, telehealth and video conferencing and directly report to Senior Practitioners.

### **To be successful in this role, you will**

Deliver a supportive and coaching leadership style demonstrating your proven experience in understanding the requirements of our clients in a community health setting.

- be highly motivated with strong organisational skills showing initiative, the ability to problem solve and the capacity to respond flexibly to unexpected demands
- continue to develop a culture of innovative practice and have the knowledge and skills to continually work towards improving outcomes with our clients
- manage clinical risks, governance and issues arising in the course of service delivery and management to improve clinical effectiveness
- ensure a consistent standard of quality in accordance with regulations prescribed in relevant legislation and funding agency standards
- acquiring new clients by developing new programs/services and expanding existing service offerings through different revenue streams (block funding, tenders, MBS and NDIS)
- effectively manage and be responsible for allocated budgets and resources.

We are looking for:

- Tertiary qualifications in a Clinical discipline, Business or a related field
- Significant experience in leading high-performance health provider teams
- Minimum five years' experience working in a relevant industry (preferably in the health sector)
- Demonstrated experience executing innovative, high quality programs in response to client needs
- Ability to create and delivery strategic and operational plan on time and on budget
- Exceptional interpersonal and communication skills, both verbal and written with the ability to build effective relationships with a range of stakeholders including other Connect Health services, funding bodies and external agencies

The period of employment will begin as soon as you are available on a full time basis, 3 year fixed term contract.

We will also consider applicants who would prefer a part time arrangement that should be outlined in your application. We are ready for you to start making a difference and we will be progressing candidates before the closing date with interviews as soon as possible.

Connect Health offers many benefits that assist with work and life balance including:

- Flexible hours
- Salary Packaging
- Continuous professional learning and development opportunities
- Family friendly environment
- Location at East Bentleigh, Cheltenham sites and travel to other sites where team members are located
- Currently working on site and from home

Salary and conditions as per the Victorian Stand-Alone Community Health Services (Health and Allied services, Managers and Administrative Officers) Multiple Enterprise Agreement 2018-2022.

A condition of employment is a current Working with Children's Check and Police Check. If you do not already have these checks, you must be prepared to apply and fund them.

Applicants should obtain a copy of the relevant Position Description and address the key selection criteria – available on our website <http://www.connecthealth.org.au/>

Please apply through Seek OR send your cover letter and resume to: [recruit@connecthealth.org.au](mailto:recruit@connecthealth.org.au)

**Closing Date: COB 29<sup>th</sup> January 2021**

*Connect Health & Community recruitment and selection procedures reflect our commitment to the safety and wellbeing of children and young people. Relevant screening and police checks will be conducted.*

*We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and/or Torres Strait Islander, Culturally and Linguistically Diverse, the LGBTIQ+ community and those living with a disability to apply.*